



# Washington Electric Foundation

P. O. Box 598  
Sandersville, GA 31082

Thank you for your interest in applying for funds to the Washington Electric Foundation and the Operation Round Up program. The Foundation is a non-profit charitable organization whose purpose is to donate monies to organizations for charitable and educational needs in the ten counties served by Washington EMC.

An applicant does not have to receive electricity from Washington EMC to qualify; however, any funds awarded must be 100% used in one or more of the following counties: Baldwin, Emanuel, Glascock, Hancock, Jefferson, Johnson, Laurens, Warren, Washington and Wilkinson. Requests must be from organizations only and must be for specific projects or purposes. Requests for general operating funds will not be accepted.

Please be specific regarding the use of the funds requested. A detailed explanation should be attached to the application. If you are requesting items that will be purchased, documentation showing the price of items to be purchased must also be attached (i.e. vendor quotes, catalog pages, web pages). If your application is related to construction work for your charity or organization, please submit a quote from the contractor as well as expected beginning and completion dates. In addition, a copy of your charity's IRS 501(c)(3) tax exempt organization letter is required for all charitable, non-profit organizations requesting funds. The maximum total contribution to any single entity is \$10,000 in a twelve-month period. An entity can apply more than once as long as it does not exceed the maximum contribution. Any funds awarded are restricted to the specific use in the application only.

Qualified applications are reviewed by the Washington Electric Foundation Board of Directors on a quarterly basis. The Board is comprised of seven volunteer individuals. The Board meets during the months of January, April, July and October. In order for an application to be considered at a Board meeting, it must be complete, include all required attachments and be received by the last day of the month prior to the meeting. See the table below:

<b>Completed Applications Received By:</b>	<b>Will Be Considered at the Board Meeting During:</b>
December 31 <sup>st</sup>	January
March 31 <sup>st</sup>	April
June 30 <sup>th</sup>	July
September 30 <sup>th</sup>	October

Thank you again for your interest in applying for funds to the Washington Electric Foundation. We look forward to working with your organization. If you have questions regarding the application or the Foundation, please contact Chad Davis at 478-552-2577, extension 817.

Sincerely,

Board of Directors  
Washington Electric Foundation

*Making life a little brighter.*



## WASHINGTON ELECTRIC FOUNDATION

Post Office Box 598  
258 N. Harris Street  
Sandersville, Georgia 31082  
(478) 552-2577

### APPLICATION FOR DONATION

1. Name of Organization: \_\_\_\_\_

2. Address: \_\_\_\_\_  
Street or Post Office Box

\_\_\_\_\_

City

State

Zip Code

3. Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

4. Contact Person: \_\_\_\_\_

5. E-Mail Address: \_\_\_\_\_ Website: \_\_\_\_\_

6. Type of Organization:

Charitable Organization

Civic Organization

Other (please describe) \_\_\_\_\_

7. If the organization requesting funding is exempt from payment of income tax, a copy of the organization's tax exempt letter (Form 501(c)(3) from the Internal Revenue Service MUST accompany the application.

8. What is the primary overall mission of this organization?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. What is the primary source of funding for this organization?

\_\_\_\_\_  
\_\_\_\_\_

10. Check all counties to which this organization provides services and list, where possible, the number of individuals, families or groups served in the counties within the last year :

- |  |   |
|--|---|
| <input type="checkbox"/> Baldwin _____   | <input type="checkbox"/> Johnson _____    |
| <input type="checkbox"/> Emanuel _____   | <input type="checkbox"/> Laurens _____    |
| <input type="checkbox"/> Glascock _____  | <input type="checkbox"/> Warren _____     |
| <input type="checkbox"/> Hancock _____   | <input type="checkbox"/> Washington _____ |
| <input type="checkbox"/> Jefferson _____ | <input type="checkbox"/> Wilkinson _____  |

11. Does agency serve outside any of the above listed counties?

Yes \_\_\_\_ No \_\_\_\_

If yes, please provide additional information on what areas this organization serves and how this organization selects its beneficiaries:

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12. State the amount and specific purpose of the request for funds. Provide as much detail as possible to provide the Board with a good understanding of your request. Please attach additional pages if necessary. Applicants MUST state the specific amount being requested:

*PLEASE NOTE: The applicant must submit documentation that supports the costs of items that will be purchased (vendor quotes, catalog pages, etc). If the request is for funding of construction work, applicable cost estimates from contractors must be provided. Applications without this documentation will be returned. Attach additional pages if necessary.*

Amount of Request: \_\_\_\_\_

Purpose or Use of Amount Requested: \_\_\_\_\_

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13. List other sources of funding that have been requested for the use as described above and what requests for funding have been secured:

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14. How are the organizations programs measured for effectiveness?

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15. Please list three references:

Name	Phone		
Address	City	State	Zip Code
Name	Phone		
Address	City	State	Zip Code
Name	Phone		
Address	City	State	Zip Code

The information contained in this statement is for the purpose of obtaining funding from the Washington Electric Foundation on behalf of the undersigned. Each undersigned understands that the information provided herein is used in deciding to grant funding, and each undersigned represents and warrants that the information provided is true and complete and that the Washington Electric Foundation may consider this statement as continuing to be true and correct until a written notice of a change is provided. The Washington Electric Foundation is authorized to make all inquiries they deem necessary to verify the accuracy of the statements made herein.

\_\_\_\_\_  
Signature of Representative

\_\_\_\_\_  
Date